

## LICENSE FOR USE OF BOARD PROPERTY

Subject to all terms, conditions, rules and regulations as stated in the Board's Policy and Procedures.  
 In the event of an emergency, please call the number above and follow the instructions for a building related emergency.

Status: **Approved**

**License number:** 2019-05-10-0012      **Attendance:** 12 \*May be under 19  
**Purpose:** Soccer  
**License type:** Not for Profit

**Organization:** Surrey Youth Soccer Association      **Home phone:**  
**License holder:** Rob Bura      **Work phone:** 604-818-7048  
**Email:** [rbura1@telus.net](mailto:rbura1@telus.net)      **Mobile phone:**

**Facilities used:** Kennedy Trail (8305 122A Street, Surrey, V3W 9P8)

### Will the event be open to the public?

no

**Insurance company:** SBC Insurance  
**Policy number:** AL2106  
**Policy expire:** Apr 01, 2020

**Emergency numbers:** 778-772-4939 After Hours Contact (Contact First)  
 778-772-5305 After Hours Contact (Contact Second)

## Bookings

Status: **Approved**

**Total hours: 40**

| Status               | Date                         | Start             | End               | Facility and spaces                    |
|----------------------|------------------------------|-------------------|-------------------|--|
| Approved             | Wed, Oct 02, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Oct 09, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Oct 16, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Oct 23, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Oct 30, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Nov 06, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Nov 13, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Nov 20, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Nov 27, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Dec 04, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Dec 11, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Dec 18, 2019            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| <del>Cancelled</del> | <del>Wed, Dec 25, 2019</del> | <del>5:00pm</del> | <del>7:00pm</del> | <del>Kennedy Trail <i>in Gym</i></del> |
| <del>Cancelled</del> | <del>Wed, Jan 01, 2020</del> | <del>5:00pm</del> | <del>7:00pm</del> | <del>Kennedy Trail <i>in Gym</i></del> |
| Approved             | Wed, Jan 08, 2020            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |
| Approved             | Wed, Jan 15, 2020            | 5:00pm            | 7:00pm            | Kennedy Trail <i>in Gym</i>            |

|          |                   |        |        |                             |
|----------|-------------------|--------|--------|-----------------------------|
| Approved | Wed, Jan 22, 2020 | 5:00pm | 7:00pm | Kennedy Trail <i>in Gym</i> |
| Approved | Wed, Jan 29, 2020 | 5:00pm | 7:00pm | Kennedy Trail <i>in Gym</i> |
| Approved | Wed, Feb 05, 2020 | 5:00pm | 7:00pm | Kennedy Trail <i>in Gym</i> |
| Approved | Wed, Feb 12, 2020 | 5:00pm | 7:00pm | Kennedy Trail <i>in Gym</i> |
| Approved | Wed, Feb 19, 2020 | 5:00pm | 7:00pm | Kennedy Trail <i>in Gym</i> |
| Approved | Wed, Feb 26, 2020 | 5:00pm | 7:00pm | Kennedy Trail <i>in Gym</i> |

The Board of Education of School District No. 36 (Surrey) (hereinafter called "The School District") hereby grants {{organization\_name}} represented by {{permit\_holder\_name}} (hereinafter called "Licensee"), permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

**Conditions of use:**

The Licensee:

- Must read and understand the license, agreed to the Terms & Conditions, and provided a copy of the Certificate of Insurance to Facility Rentals 5 business days prior to the first date of use.
- Payment is due in full upon license approval unless prior arrangements have been made with the Facility Rentals Department.
- Will not have access to the facility during any days that are cancelled and crossed out in red on this license By signing this agreement, confirms that all details of use are included on this License. Additional fees and charges will be charged to the Licensee if actual usage of time/place varies from details outlined on this license.
- Will not have access to any equipment such as nets, tables or chairs unless authorized and included in this License by Facility Rentals prior to entering the facility.
- Rentals are assumed to include only tables and chairs that may be set up in classrooms before the Licensee's use.
- Acknowledges that additional security or custodial fees may apply in order to access or close sites or to provide necessary clean-up services.
- Will ensure one of the program supervisors should be the first member of the group to arrive, supervise the entire program and be the last person to leave.
- Event Supervisors are listed on the license including the name(s) and telephone number(s) of the on-site Supervisor if different from the Licensee.

Participants:

- May not enter the facility more than 5 minutes in advance of their rental time and must leave by the designated end time.
  - Start Time: The start time on your permit is the access time and it MUST include any required allotment for set-up.
  - Finish Time: The finish time is when all participants must be out of the school. Ensure your program ends with enough time for "clean up" and exit the school by the finish time.
  - If the school has not been opened and there is no sign of a custodian on site 5 minutes AFTER the license start time, the emergency numbers may be contacted.
- Licensee will designate a contact on site of event for the handling of any emergency situations. This designated contact shall inform group members of emergency evacuation procedures and exit locations.
- Will not block corridors, stairwells or exits at any time during use of space.
- May not prop doors open as it puts the building, renters and staff at risk unless a security personnel is placed at the door who confirms that every person that enters the building is part of the rentals group. Security must be arranged prior to accessing the facility.
- Will not have access to any equipment such as nets, tables, chairs, projectors, sound equipment or bleacher

access unless authorized and included in this License by Facility Rentals prior to entering the facility.

- Using the gymnasium in the evening, Monday to Friday, must enter the building at the door closest to the gym or the door designated to them by the custodian on site or security guard.
- Must leave rooms at the end of the rental exactly as found upon entry to the facility. We recommend taking photos before and after.
- Must use only one set of washrooms as designated by the site custodian.
- Will not have food/beverages including alcohol service on site unless Facility Rentals is pre-notified by the Licensee and service is approved by Facility Rentals prior to use.
- Will not have any food/beverages in which nuts are contained.
- Will not have food/beverages beyond water in the gyms and libraries.
- Will not use any perfumes/colognes or any scented products while in the facility Footwear: Clean, non-marking footwear must be worn.
- Are expected to use only the spaces outlined here in this license below. Additional fees may apply if actual usage of time/place varies from details outlined here below.
- Should find the site custodian immediately to let them know of the situation if they notice an intruder in the building not connected to their group. If the custodian is unavailable, call 911.
- Are expected to remain in their designated areas only and away from all maintenance where maintenance is on-going at a site during a rentals period. If maintenance is infringing on the licensee's rental area they
- must inform Facility Rentals immediately at 778.772.4939 or 778.772.5305 and by e-mail at [rentals@surreyschools.ca](mailto:rentals@surreyschools.ca)
- Inflatables like bouncy castles and slides or related items are not permitted for use inside of schools for any reason. Such structures can be used outdoors but must follow specific rules of use. Licensors must inform the District of use of inflatables in advance and request a copy of these rules.
- See full Terms & Conditions provided separately which form a part of this license.

**THIS LICENSE MUST BE IN YOUR POSSESSION WHEN ENTERING THE SCHOOL ON DATES AND TIMES NOTED ON THIS LICENSE.**

## Cost Details

| Booking costs | Amount   | Qty |
|---------------|----------|-----|
| Rental fee:   | \$680.00 | 20  |

| Total         | Amount          |
|---------------|-----------------|
| Subtotal:     | \$680.00        |
| GST:          | \$34.00         |
| <b>Total:</b> | <b>\$714.00</b> |